

## **LEARN EXECUTIVE COMMITTEE SUMMARY**

**May 23, 2017**

**9:30-12:00**

**LEARN 44 Hatchetts Hill Road**

**Old Lyme**

- 1.0 Review of the June Agenda  
The committee approved the draft agenda as presented
  
- 2.0 Draft Policy: Food Services Charging Policy #3605  
The committee recommended that the policy not require two reads, given its simplicity.  
It will move forward as presented
  
- 3.0 Preliminary discussion of anticipated negotiations  
The committee discussed the negotiations process and directed the Executive Director to seek out several law firms for consideration.
  
- 4.0 Discussion of building committee processes with Board/Real Estate next steps  
Dr. Howley shared the current state of the real estate transaction, including the exploration of state funding. This will require several additional steps. Several resolutions will be brought to the board at its June meeting.
  
- 5.0 Establishing potential summer meeting dates for Executive/Building committee meetings  
The Executive Committee has planned to hold the following dates for meetings:  
    June 22, 2017 at 9:00  
    July 26, 2017 at 9:00  
    Regularly scheduled: August 25, 2017 at 8:30
  
- 6.0 Evaluation of the Executive Director  
Dr. Howley shared a memo summarizing her work related to the three goals. The committee discussed her performance. The outcomes will be shared at the June 8, 2017 board meeting.